

OCTOBER 2ND, 2018

Minutes of the regular meeting of the Township of Gore Municipal Council held at the Trinity Community Hall located at 2 Cambria Road in Gore, on **Tuesday, October 2nd, 2018** at 8:00pm.

ARE PRESENT:

Councillors: Donald Manconi, Clark Shaw, Alain Giroux, Shirley Roy and Anik Korosec forming a quorum and presided over by the Mayor, Scott Pearce.

The General Manager, Julie Boyer, as well as the Municipal Clerk/Secretary-treasurer Diane Chales are also present.

IS ABSENT:

Councillor : Anselmo Marandola

2018-10-235

ADOPTION OF THE AGENDA

It is proposed by Councillor Anik Korosec and seconded by Councillor Donald Manconi that the agenda be adopted as modified.

UNANIMOUSLY ADOPTED

2018-10-236

ADOPTION OF THE MINUTES OF SEPTEMBER, 4TH, 2018 REGULAR MEETING

It is proposed by Councillor Alain Giroux and seconded by Councillor Clark Shaw that the minutes of the regular meeting held September 4th, 2018 be approved as submitted.

UNANIMOUSLY ADOPTED

2018-10-237

ADOPTION OF THE MINUTES OF SEPTEMBER, 24TH, 2018 SPECIAL MEETING

It is proposed by Councillor Donald Manconi and seconded by Councillor Shirley Roy that the minutes of the special meeting held September 24th, 2018 be approved as submitted.

UNANIMOUSLY ADOPTED

SUBJECTS ARISING FROM THE MINUTES

None

FIRST QUESTION PERIOD

A first question period was held during which the following subjects were discussed:

- Congratulations for the work done on Braemar, Scott and Lac Chevreuil roads
- Work to be considered on Cambria

SUBJECT MATTER OF DRAFT BY-LAW 211 SUBMITTED FOR ADOPTION

The Mayor mentions that by-law number 211 concerns procedures and eligible work to apply for financial assistance from the municipality for private streets.

No changes have been made since the project was filed at the meeting on September 4th, 2018.

2018-10-238

ADOPTION OF BY-LAW NUMBER 211 TO HELP RESIDENT ASSOCIATIONS FOR SNOW REMOVAL AND MAINTENANCE PROJECTS FOR PRIVATE STREETS

WHEREAS many private streets exist on the territory of the municipality;

WHEREAS there are resident associations whose purpose is to co-ordinate the snow removal, maintenance and repair of certain private streets;

WHEREAS the resident associations responsible for the maintenance of these private streets have expressed some concerns regarding the accessibility of emergency vehicles to the properties of their members and are asking for help from the Municipality;

WHEREAS article 70 of the Municipal Powers Act (L.R.Q., c C-47.1) grants to any local municipality the discretionary power to maintain a private road open to the public by tolerance of the owner or occupier, upon request from the majority of the riparian owners or occupants;

WHEREAS under article 90 of the Municipal Powers Act (L.R.Q., c C-47.1), the Municipality may grant any assistance it deems appropriate;

WHEREAS the notice of motion and the filing of the draft by-law were made at the regular meeting held on September 4th, 2018;

CONSEQUENTLY, it is proposed by Councillor Anik Korosec and seconded by Councillor Clark Shaw and resolved that by-law number 211 to help resident associations for snow removal and maintenance projects for private streets be adopted as deposited.

UNANIMOUSLY ADOPTED

2018-10-239

ADOPTION OF THE POLICY ON THE CAPITALIZATION AND AMORTISATION OF CAPITAL EXPENDITURES

WHEREAS THAT the Municipal Financial Information Manual (the Manual) is intended for all municipal organizations;

WHEREAS the content of the Manual has been developed in accordance with Generally Accepted Accounting Principles (GAAP), which correspond to the standards set out in the CPA Canada Public Sector Accounting Handbook as established by the Accounting Council in the public sector (CCSP) of CPA Canada;

WHEREAS capital assets are a significant resource and involve significant expenses for municipal organizations and in this context, it is fundamental that the municipality establishes a reference framework for the identification and accounting of capital expenditures and depreciation to better assess and manage municipal assets;

WHEREAS the recommendation of Mrs. Louise Desjardins, Director of Finance to adopt such a policy;

CONSEQUENTLY, it is

Proposed by Councillor Donald Manconi and seconded by Councillor Alain Giroux

AND IT IS RESOLVED THAT Council adopt the policy on the capitalization and amortization of capital expenditures.

UNANIMOUSLY ADOPTED

2018-10-240

REQUEST FOR MINOR DEROGATION NO 2018-08 (36 CAVE STREET)

A request for a minor derogation was received concerning the property located at 36 Cave street, Township of Gore, being lot 5 081 138, bearing the roll number 4771-14-2361, in order to accept:

- The construction of a balcony at 10.5 meters from the lake instead of the 20 meters required by the regulation in force.

All necessary public notices were posted and published. The town planning advisory committee met in order to discuss this file and recommends to council that the request for minor derogation be **accepted as requested**.

The Mayor asks if anyone wishes to be heard in this matter. There is no question from the public, therefore it is proposed by Councillor Donald Manconi and seconded by Councillor Clark Shaw that the minor derogation be **ACCEPTED AS REQUESTED**.

UNANIMOUSLY ADOPTED

2018-10-241

**CONTRIBUTION FOR PARK PURPOSES FROM THE SUBDIVISION OF LOTS
5 082 058, 5 082 059 AND 5 082 491**

WHEREAS THAT a subdivision application bearing number 2018-1016 was filed with the municipal inspector according to the subdivision plan prepared by Stéphane Jeansonne, Land Surveyor, dated July 27th, 2018 and bearing minute number 5384 to subdivide the lot registered in the cadaster of Québec as lots 5 082 058, 5 082 059 and 5 082 491 into six (6) separate lots being lots 6 270 988 to 6 270 993;

THEREFORE, it is proposed by Councillor Donald Manconi and seconded by Councillor Alain Giroux that Council accept a cash contribution for park purposes in the amount of **\$503.10** representing 10% of the standardized value on the assessment roll for the new building lot number **6 270 991**, as required under Subdivision by-law #153 of the Municipality;

UNANIMOUSLY ADOPTED

2018-10-242

**CONTRIBUTION FOR PARK PURPOSES FROM THE SUBDIVISION OF LOT
5 317 482**

WHEREAS THAT a subdivision application bearing number 2018-1015 was filed with the municipal inspector according to the subdivision plan prepared by Pierre-Simon Madore, Land Surveyor, dated August 22nd, 2018 and bearing minute number 5483 to subdivide the lot registered in the cadaster of Québec as lot 5 317 482 into two (2) separate lots being lots 6 271 470 and 6 271 471;

THEREFORE, it is proposed by Councillor Shirley Roy and seconded by Councillor Anik Korosec that Council accept a cash contribution for park purposes in the amount of **\$129.00** representing 10% of the standardized value on the assessment roll for the building lot number **6 271 470**, as required under Subdivision by-law #153 of the Municipality;

UNANIMOUSLY ADOPTED

2018-10-243

**CONTRIBUTION FOR PARK PURPOSES FROM THE SUBDIVISION OF LOT
5 956 371**

WHEREAS THAT a subdivision application bearing number 2018-1010 was filed with the municipal inspector according to the subdivision plan prepared by Pierre Bélanger, Land Surveyor, dated July 24th, 2018 and bearing minute number 18 229 to subdivide the lot registered in the cadaster of Québec as lot 5 956 371 into two (2) separate lots being lots 6 268 070 and 6 268 071;

THEREFORE, it is proposed by Councillor Anik Korosec and seconded by Councillor Shirley Roy that Council accept a cash contribution for park purposes in the amount of **\$513.90** representing 10% of the standardized value on the assessment roll for the lot **6 268 071**, as required under Subdivision by-law #153 of the Municipality;

UNANIMOUSLY ADOPTED

2018-10-244

**CONTRIBUTION FOR PARK PURPOSES FROM THE SUBDIVISION OF LOT
5 318 881**

WHEREAS THAT a subdivision application bearing number 2018-1014 was filed with the municipal inspector according to the subdivision plan prepared by Paul-André Régimbald, Land Surveyor, dated August 29th, 2018 and bearing minute number 7796 to subdivide the lot registered in the cadaster of Québec as lot 5 318 881 into two (2) separate lots being lots 6 273 232 to 6 273 233;

THEREFORE, it is proposed by Councillor Shirley Roy and seconded by Councillor Anik Korosec that Council accept a cash contribution for park purposes

in the amount of **\$5 242.00** representing 10% of the standardized value on the assessment roll for the construction lots, as required under Subdivision by-law #153 of the Municipality;

UNANIMOUSLY ADOPTED

2018-10-245

**CONTRIBUTION FOR PARK PURPOSES FROM THE SUBDIVISION OF LOT
5 082 255**

WHEREAS THAT a subdivision application bearing number 2018-1011 was filed with the municipal inspector according to the subdivision plan prepared by Pierre Bélanger, Land Surveyor, dated July 13th, 2018 and bearing minute number 18 214 to subdivide the lot registered in the cadaster of Québec as lot 5 082 255 into four (4) separate lots being lots 6 266 322 to 6 266 325;

THEREFORE, it is proposed by Councillor Anik Korosec and seconded by Councillor Clark Shaw that Council accept a cash contribution for park purposes in the amount of **\$16.00** representing 10% of the standardized value on the assessment roll for the lot **6 266 323**, as required under Subdivision by-law #153 of the Municipality;

UNANIMOUSLY ADOPTED

2018-10-246

**CANCELLATION OF RESOLUTION 2018-08-190 FOR THE ACQUISITION OF
LOT 5 318 335**

CONSIDERING THAT at the meeting held on August 6th, 2018, the council adopted resolution 2018-08-190 in order to acquire lot 5 318 335 which the estate offered to transfer to the municipality for notarized transfer fees;

CONSIDERING THAT after verification, it was found that the deceased had not produced any will, so that the cession of the lot to the Municipality cannot be executed;

CONSEQUENTLY, it is proposed by Councillor Shirley Roy and seconded by Councillor Anik Korosec that resolution 2018-08-190 be cancelled and that the steps for the sale under judicial control, authorized by resolution 2018-02-36, be maintained.

UNANIMOUSLY ADOPTED

2018-10-247 HIRING OF THE HEAD OF RECREATION, OUTDOOR ACTIVITIES AND COMMUNICATIONS

WHEREAS the Municipality of Gore posted a job offer on the Québec municipal website on September 12th, 2018 for the «Head of Recreation, Outdoor activities and Communications» position;

WHEREAS several resumes were received;

WHEREAS certain of the candidates were summoned for an interview;

WHEREAS the candidacy of Mrs. Mélissa Brousseau;

THEREFORE, it is proposed by Councillor Clark Shaw and seconded by Councillor Donald Manconi and resolved;

THAT the Council authorizes the hiring of Mrs. Mélissa Brousseau as the Head of Recreation, Outdoor activities and Communications, full-time, effective as of October 10th 2018.

THAT Mrs. Brousseau be subject to a probationary period of six months;

THAT the General Manager be authorized to sign the conditions of employment.

UNANIMOUSLY ADOPTED

2018-10-248 MADATE TO RELAIS EXPERT – PROFESSIONAL HUMAN RESOURCES

WHEREAS the municipality does not have a professional human resources person;

WHEREAS the municipality must have recourse to specialized professional services for specific files;

CONSEQUENTLY, it is proposed by Councillor Alain Giroux and seconded by Councillor Anik Korosec and resolved:

THAT the council mandates the firm Relais Expert for a specific mandate in human resources for the municipality.

UNANIMOUSLY ADOPTED

2018-10-249 APPROVAL OF THE 3RD STATEMENT FOR THE REPAIRS OF SCOTT AND LAC CHEVREUIL ROADS

WHEREAS statement 3 has been submitted for the repair work on Scott and Lac Chevreuil roads;

WHEREAS statement 3 is compliant;

THEREFORE, it is proposed by Councillor Donald Manconi and seconded by Councillor Clark Shaw that the municipality authorize the payment of statement number 3 amounting to \$ 983 924.90 plus applicable taxes for the repair work on Scott and Lac Chevreuil Roads upon receipt of the proof of payment from the subcontractors having produced a contract denunciation.

UNANIMOUSLY ADOPTED

2018-10-250

GRANT APPLICATION TO THE FEDERATION OF CANADIAN MUNICIPALITIES (FCM) MUNICIPAL ASSETS MANAGEMENT PROGRAM (PGAM)

It is proposed by Councillor Alain Giroux and seconded by Councillor Donald Manconi and resolved:

THAT the Council of the Municipality of the Township of Gore request the General manager to submit a grant application to the Municipal Assets Management Program (MACP) of the Federation of Canadian Municipalities (FCM) for Cultivation Asset Information Consolidation, buildings and the implementation of a CMM (Computerized Maintenance Management).

THAT the Council of the Municipality of the Township of Gore undertake to carry out the following activities as part of the proposed project submitted to the Federation of Canadian Municipalities (FCM) Municipal Assets Management Program (MACP) in order to improve its program asset management:

- Develop the decision making tool for active culverts (inventory, diagnosis, planning and prioritization)
- Implement a CMM (computerized Maintenance Management) for inventory and asset maintenance
- Produce a health check of the buildings of the municipality.

THAT the Municipality of the Township of Gore devote up to \$ 12,500 from its budget to defray the costs associated with this project.

UNANIMOUSLY ADOPTED

2018-10-251

APPLICATION FOR FINANCIAL ASSISTANCE UNDER THE FINANCIAL ASSISTANCE PROGRAM FOR TRAINING OF VOLUNTEER OR PART-TIME FIREFIGHTERS FROM THE MINISTER OF PUBLIC SECURITY

WHEREAS the *"Regulation respecting the conditions governing the exercise of functions within a municipal fire safety service"* provides training requirements for firefighters to ensure minimum professional qualifications;

WHEREAS this regulation is part of a desire to ensure that municipalities forming fire crews have the skills and abilities necessary to respond effectively to emergencies;

WHEREAS in December 2014, the Quebec government established the Financial Assistance Program for the training of volunteer and part-time firefighters;

WHEREAS this program's main objective is to provide municipal organizations with financial assistance to enable them to have a sufficient number of trained firefighters and to effectively and safely act in emergency situations;

WHEREAS this program also aims to promote the acquisition of expertise and basic skills required by volunteer and part-time firefighters working in municipal fire departments;

WHEREAS the Municipality of the Township of Gore wishes to benefit from the financial support offered by this program;

WHEREAS the Municipality of the Township of Gore foresees training for 5 firefighters for the "Auto pump" training program, 7 firefighters for the "Extrication" training program, 10 firefighters for the "rescue on water" training program and 2 firefighters for the «ONU» training program during the next year to respond effectively and safely in emergency situations on its territory;

WHEREAS the municipality must send its application to the Minister of Public Security through the MRC d'Argenteuil in accordance with Article 6 of the program.

It is proposed by Councillor Shirley Roy and seconded by Councillor Anik Korosec and resolved to apply for financial assistance under the Financial Assistance Program for training of volunteer or part-time firefighters from the Minister of Public Security and forward the request to the MRC d'Argenteuil.

UNANIMOUSLY ADOPTED

2018-10-252

SPONSORSHIP – ANNUAL GOLF TOURNAMENT OF THE LAURENTIAN REGIONAL HIGH SCHOOL

WHEREAS the Laurentian Regional High School organizes an annual golf tournament to raise funds to subsidize student life and extracurricular activities;

WHEREAS many students are residents of the Township of Gore;

CONSEQUENTLY, it is proposed by Councillor Donald Manconi and seconded by Councillor Alain Giroux that the Municipality of the Township of Gore issue a donation of \$ 200 for this event.

UNANIMOUSLY ADOPTED

2018-10-253

DONATION – MUSÉE RÉGIONAL D'ARGENTEUIL

CONSIDERING THAT this year the Regional Museum of Argenteuil celebrates its 80th anniversary;

CONSEQUENTLY, it is proposed by Councillor Shirley Roy and seconded by Councillor Anik Korosec that the municipality send to the Museum a donation of 200\$.

UNANIMOUSLY ADOPTED

2018-10-254 SUPPORT TO THE ARCHAEOLOGICAL DAY FOR THE BENEFIT OF GORE'S TRAILS

CONSIDERING THAT on October 20, 2018 the Gore Trails Committee is organizing, an archaeological day to raise funds for the trails;

CONSIDERING THAT the municipality wishes to support this day;

IT IS THEREFORE PROPOSED by Councillor Donald Manconi and seconded by Councillor Anik Korosec that the municipality remit a \$ 250 donation to the Gore Trails Committee.

UNANIMOUSLY ADOPTED

2018-10-255 MUNICIPAL INSPECTORS' REPORTS

During the month of September 2018, we graded the gravel roads, repaired potholes, and cut the grass on the soccer field. We installed 2 cross culverts and 4 culverts on Sherritt Road and a culvert on Cambria.

In addition, we cleaned ditches and culverts on Sherritt road and cleaned the ditch at 181 Cambria Road.

During the month of September 2018, we delivered 15 permits as follows: 3 new construction permits, 1 secondary building permit, 2 septic permits, 2 renovation permits, 2 demolition permits, 2 subdivision permits and 3 certificates of authorization (2 residential tree cutting, 1 well)

It is proposed by Councillor Anik Korosec and seconded by Councillor Donald Manconi that the municipal inspectors' reports be approved as submitted.

UNANIMOUSLY ADOPTED

2018-10-256 FIRE DEPARTMENT'S REPORT

It is proposed by Councillor Donald Manconi and seconded by Councillor Shirley Roy that the fire department's report for the month of September 2018 be approved as submitted.

UNANIMOUSLY ADOPTED

2018-10-257 ACCOUNTS PAYABLE

It is proposed by Councillor Clark Shaw and seconded by Councillor Alain Giroux that the accounts payable be approved as submitted, the whole subject to verification.

UNANIMOUSLY ADOPTED

I, the undersigned, as the Secretary-treasurer, declare that there are available credits for the payment of the above municipal council's authorized expenses.

Diane Chales
Secretary-treasurer

VARIA

2018-10-258

DONATION TO STEVE O'BRIEN FOUNDATION FOR THE 24 HOUR RELAY FOR LOCAL YOUTH PROJECTS

WHEREAS THAT the municipality wishes to support the Steve O'Brien Foundation in its community actions within the MRC d'Argenteuil;

WHEREAS THAT the council received a request from the foundation to participate in the fundraising associated with the 24 hour relay of 2018;

WHEREAS THAT the cost to participate in the 24 hours relay is \$600 per team;

THEREFORE, it is proposed by Councillor Donald Manconi and seconded by Councillor Anik Korosec that the municipality make a contribution of \$600 corresponding to the registration fee for a team participating in the 24 hour Relay of the foundation.

UNANIMOUSLY ADOPTED

2018-10-259

AUTHORIZATION TO PARTICIPATE IN THE OUTDOOR ACTIVITIES FORUM

WHEREAS THAT Mélissa Brousseau is responsible for the recreation and outdoor activities in the municipality;

WHEREAS THAT an outdoor activities forum will be held this year on November 5th and 6th, in Quebec City;

WHEREAS THAT the Annual Outdoor activities Forum is an important event for those who are responsible for outdoor recreation in Quebec;

THEREFORE, it is proposed by Councillor Anik Korosec and seconded by Councillor Clark Shaw that Mélissa Brousseau represent the municipality at the 2018 Outdoors Forum and that all expenses related to this trip be covered by the municipality according to the reimbursement policies in force.

UNANIMOUSLY ADOPTED

2018-10-260

APPROVAL OF THE LAKE BEATTIE INTERMUNICIPAL BOARD OF DIRECTORS' SUPPLEMENTARY BUDGET

WHEREAS that according to article 468.36 of the Cities and Towns Act and article 605 of the Municipal Code, the council of the Lake Beattie Intermunicipal Board of Directors may adopt a supplementary budget for the 2018 fiscal year if necessary;

WHEREAS that said budget estimates for the Lake Beattie Intermunicipal Board for the 2018 fiscal year were adopted at their meeting held on September 26th, 2017 and were on the assumption that dissolution of the Régie would have been completed by the end of June 2018;

WHEREAS additional appropriations of 8 256\$ are required to cover additional costs for auditing financial statements, liability insurance as well as wages;

WHEREAS that the estimated shares of the City of Lachute and the Municipality of the Township of Gore is \$0 each considering that the revenue of the Lake Beattie Intermunicipal Board comes from the unappropriated accumulated surplus;

WHEREAS these additional credits were adopted by the council of the Lake Beattie Intermunicipal Board at their meeting of September 26th, 2018

WHEREAS under article 605 of the Municipal Code, the supplementary budget estimates must be approved by the municipalities whose territory is under its jurisdiction;

CONSEQUENTLY, it is proposed by Councillor Anik Korosec and seconded by Councillor Donald Manconi that the supplementary budget of \$8,256 of the Lake Beattie Intermunicipal Board be approved and that the share of the Municipality of the Township of Gore is 0\$ as determined in the supplementary budget of the said board.

UNANIMOUSLY ADOPTED

2018-10-261

FINANCIAL ASSISTANCE TO THE LAKE HUGHES ASSOCIATION FOR THE WATER SAMPLING OF LAKE HUGHES UNDER THE VOLUNTEER LAKE-MONITORING PROGRAM

WHEREAS Lake Hughes is registered to have water samples taken for the 2018 monitoring season of the Voluntary Lake Monitoring Network (LVVL);

WHEREAS this follow-up counts 3 samples at a predetermined place;

WHEREAS the 3 samples were taken;

WHEREAS Mrs. Heather McCullough, of the Lake Hughes Association, has applied to the Municipality for the payment of \$ 239.00 for the registration to the voluntary lake monitoring network;

IT IS THEREFORE PROPOSED by Councillor Alain Giroux and seconded by Councillor Shirley Roy that the Municipality pay the subscription of Lake Hughes for the activities of the Voluntary Lake Monitoring program in the amount of \$ 239.00.

THAT the payment be made to the order of the Ministre des finances et économie du Québec.

UNANIMOUSLY ADOPTED

2018-10-262

FINANCIAL ASSISTANCE TO THE LAKE BARRON ASSOCIATION FOR THE WATER SAMPLING OF LAKE BARRON UNDER THE VOLUNTEER LAKE-MONITORING PROGRAM

WHEREAS Lake Barron is registered to have water samples taken for the 2018 monitoring season of the Voluntary Lake Monitoring Network (LVVL);

WHEREAS this follow-up counts 3 samples at a predetermined place;

WHEREAS the 3 samples were taken;

WHEREAS Mrs. Denyse Tremblay, of the Lake Barron Association, has applied to the Municipality for the payment of \$ 717.00 for the registration to the voluntary lake monitoring network;

IT IS THEREFORE PROPOSED by Councillor Donald Manconi and seconded by Councillor Anik Korosec that the Municipality pay the subscription of Lake Barron for the activities of the Voluntary Lake Monitoring program in the amount of \$ 717.00.

THAT the payment be made to the order of the Ministre des finances et économie du Québec.

UNANIMOUSLY ADOPTED

SECOND QUESTION PERIOD

A second question period was held during which the following subjects were discussed:

- Danger related to the location of mailboxes located on Scott Road;
- Work to be done on Shrewsbury Road

2018-10-263

CLOSURE OF THE MEETING

It is proposed by Councillor Donald Manconi and seconded by Councillor Shirley Roy that the meeting be closed at 8:35pm.

UNANIMOUSLY ADOPTED