

DECEMBER 3RD, 2018

Minutes of the regular meeting of the Township of Gore Municipal council held at the Trinity Community Hall located at 2 Cambria Road in Gore, on Monday, December 3rd, 2018 at 8:00pm.

ARE PRESENT:

Councillors: Donald Manconi, Clark Shaw, Alain Giroux, Anik Korosec, Shirley Roy and Anselmo Marandola forming a quorum and presided over by the Mayor, Scott Pearce.

The General Manager Julie Boyer, and the Municipal clerk/ Secretary-treasurer Diane Chales are also present.

2018-12-297

ADOPTION OF THE AGENDA

It is proposed by Councillor Donald Manconi and seconded by Councillor Anik Korosec that the agenda be adopted as modified.

UNANIMOUSLY ADOPTED

2018-12-298

ADOPTION OF THE MINUTES OF THE NOVEMBER 12TH, 2018 REGULAR MEETING

It is proposed by Councillor Alain Giroux and seconded by Councillor Donald Manconi that the minutes of the regular meeting held November 12th, 2018 be approved as submitted.

UNANIMOUSLY ADOPTED

2018-12-299

ADOPTION OF THE MINUTES OF THE NOVEMBER 21ST, 2018 SPECIAL MEETING

It is proposed by Councillor Shirley Roy and seconded by Councillor Anselmo Marandola that the minutes of the special meeting held November 21st, 2018 be approved as submitted.

UNANIMOUSLY ADOPTED

SUBJECTS ARISING FROM THE MINUTES

None

FIRST QUESTION PERIOD

A first question period was held during which the following subjects were discussed:

- Pick up of the compost bins
- Correction of the curve on Lac des Filles road
- Congratulations for the maintenance of Pandora road
- Information meeting and the adoption of the new urbanism by-laws

2018-12-300

REGULAR MUNICIPAL COUNCIL MEETING SCHEDULE FOR THE 2019 CALENDAR YEAR

WHEREAS section 148 of *the Municipal Code of Québec* provides that the council must establish, before the beginning of each calendar year, the calendar

of its regular meetings for the next year, by establishing the day and time of the beginning of each meeting;

THEREFORE, it is proposed by Councillor Donald Manconi and seconded by Councillor Clark Shaw and unanimously resolved:

THAT the following calendar be adopted with respect to the regular meetings of the municipal council for 2019. These meetings will be held as follows and will begin at 8:00 pm:

Monday January 14th, 2019	Tuesday July 2nd, 2019
Monday February 4th, 2019	Monday August 5th, 2019
Monday March 4th, 2019	Tuesday September 3rd, 2019
Monday April 1st, 2019	Monday October 7th, 2019
Monday May 6th, 2019	Monday November 11th, 2019
Monday June 3rd, 2019	Monday December 2nd, 2019

UNANIMOUSLY ADOPTED

DEPOSIT OF AN EXTRACT OF DECLARATIONS TO THE PUBLIC REGISTER

WHEREAS THAT according to article 6 of the Municipal Ethics and Good Conduct Act, the secretary-treasurer must, at the last regular council meeting of the month of December, submit an extract of declarations to the public register;

CONSEQUENTLY, the Secretary-treasurer declares, under the oath of office that no declarations have been submitted to the public register since the adoption of the Code of Ethics and Good Conduct for Elected Officials and therefore no extract from the register has been submitted.

Diane Chales
Municipal Clerk/Secretary-treasurer

SUBJECT MATTER RELATING TO DRAFT BY-LAW 179-2 MODIFIED CODE OF ETHICS AND GOOD CONDUCT FOR THE MUNICIPAL EMPLOYEES OF THE MUNICIPALITY OF THE TOWNSHIP OF GORE SUBMITTED FOR ADOPTION

The mayor mentions that the purpose of by-law number 179-2 is to replace by-law 179-1 Code of Ethics and good conduct for the municipal employees of the Municipality of the Township of Gore in order to add the rules according to the mandate of paragraph 7 of the first indent of section 6 of the said law as required by Bill 155. No changes have been made since the presentation and the tabling of the draft by-law at the November 12th, 2018 meeting.

2018-12-301

ADOPTION OF BY-LAW NUMBER 179-2 – MODIFIED CODE OF ETHICS AND GOOD CONDUCT FOR THE MUNICIPAL EMPLOYEES OF THE MUNICIPALITY OF THE TOWNSHIP OF GORE

WHEREAS THAT the *Municipal ethics and good conduct act* in effect as of December 2nd 2010, imposes local municipalities and to the regional county municipalities, to adopt a code of ethics and good conduct for the municipal employees;

WHEREAS the Municipal Ethics and Good Conduct Act (2010, c. 27) has been modified by articles 101 and onward of the Act to amend various legislative provisions concerning municipal affairs specifically political financing (2016, c.10).

WHEREAS the present modified code of ethics and good conduct for the municipal employees of the Municipality of the Township of Gore, **By-law number 179-2** is adopted in order to add the rules according to the mandate of paragraph 7 of the first indent of section 6 of the Act, as required by Bill 155

WHEREAS that the By-law number 179-2 replaces and repeals By-law number 179-1;

WHEREAS THAT the formalities under the *Municipal ethics and good conduct act* have been respected;

WHEREAS THAT a notice of motion was given by Councillor Alain Giroux on November 12th, 2018;

WHEREAS the draft by-law was filed at the November 12th, 2018 meeting;

IT IS PROPOSED BY Councillor Alain Giroux and seconded by Councillor Anik Korosec and **RESOLVED** that by-law number 179-2 – modified code of ethics and good conduct for the municipal employees of the Municipality of the Township of Gore be adopted.

UNANIMOUSLY ADOPTED

SUBJECT MATTER RELATING TO DRAFT BY-LAW 212 SUBMITTED FOR ADOPTION

The mayor mentions that the purpose of by-law number 212 is to amend by-law RM 460-A in order to add a paragraph to Section **16 – Alcohol / Drugs**. No changes have been made since the tabling of the draft by-law at the November 12th, 2018 meeting.

2018-12-302

ADOPTION OF BY-LAW NUMBER 212 –AMENDING THE PUBLIC SECURITY BY-LAW NUMBER RM 460-A CONCERNING SAFETY, PEACE AND ORDER IN PUBLIC PLACES

WHEREAS the municipality wishes to amend the public security by-law RM 460-A concerning safety, peace and order in public places;

WHEREAS the notice of motion and the tabling of a draft by-law on November 12th, 2018;

CONSEQUENTLY, it is proposed by Councillor Anselmo Marandola and seconded by Councillor Anik Korosec and unanimously resolved that the following by-law be adopted.

UNANIMOUSLY ADOPTED

2018-12-303

REQUEST FOR MINOR DEROGATION NO 2018-10 (119 LAC CHEVREUIL ROAD)

A request for a minor derogation was received concerning the property located at 119 Lac Chevreuil road, Township of Gore, being lot 5 318 272, bearing roll number 4766-46-5662, in order to accept:

- The extension of an existing house at 15.2 meters from the front line instead of the 20 meters required by the regulation in force.

All necessary public notices were posted and published. The town planning advisory committee met in order to discuss this file and recommends to Council that the request for minor derogation be **ACCEPTED as requested**.

The Mayor asks if anyone wishes to be heard in this matter. There are no questions from the public, therefore it is proposed by Councillor Alain Giroux and seconded by Councillor Shirley Roy that the minor derogation be **ACCEPTED as requested**.

UNANIMOUSLY ADOPTED

2018-12-304

HIRING OF THE MUNICIPAL INSPECTOR IN URBANISM

WHEREAS THAT the Municipality published a job offer for the position of Municipal inspector in urbanism;

It is proposed by Councillor Clark Shaw and seconded by Councillor Anselmo Marandola and resolved;

THAT the council authorize the hiring of Mr. Jérôme Mercier as a municipal inspector in urbanism starting full time on December 19th, 2018.

THAT Mr. Jérôme Mercier be subject to a 6 month probation period;

THAT Mr. Jérôme Mercier be designated as «municipal inspector in urbanism» and as «municipal officer»;

THAT Mr. Jérôme Mercier be an officer designated for the general application of all regulations of the municipality as well as to permit and certificate issuance;

THAT the council authorizes Mr. Jérôme Mercier to issue any statement of offense required under the by-laws applicable to the municipality;

THAT the General Manager be authorized to sign the hiring conditions;

UNANIMOUSLY ADOPTED

2018-12-305

HIRING OF TEMPORARY EMPLOYEES FOR THE MUNICIPAL PARK

WHEREAS the General Manager internally posted the temporary job offer for the municipal park;

WHEREAS Mr. Ricky Dallas, Mr. Christopher Harris and Mr. Adrian Grant have applied for the position;

Therefore, it is proposed by Councillor Donald Manconi and seconded by Councillor Shirley Roy that Mr. Dallas, Mr. Harris and Mr. Grant be hired as temporary employees at the municipal park for the period of the utilisation of the skating rink.

UNANIMOUSLY ADOPTED

2018-12-306

CIVIL SECURITY – APPLICATION FOR FINANCIAL ASSISTANCE – PART 1

WHEREAS the Regulation respecting the procedures of alerting and mobilization and the minimum rescue means necessary to protect the security of persons and property in the event of a disaster was enacted by the Minister of Public Security on April 20, 2018, and will come into force on November 9, 2019;

WHEREAS the municipality wishes to avail itself of **Part 1** of the financial assistance program offered by the Quebec Municipal Agency 9-1-1 in order to support the disaster preparedness actions, primarily measures to comply with this new regulation;

WHEREAS the municipality attests having completed the self-diagnosis tool provided by the Minister of Public Security in May 2018 and considers that it is necessary to improve its state of disaster preparedness;

It is proposed by Councillor Don Manconi
and seconded by Councillor Alain Giroux

AND RESOLVED

THAT the municipality submit an application for financial assistance to the Quebec Municipal Agency 9-1-1 in the amount of \$ 4,500, under **Part 1** of the program mentioned in the preamble and undertakes to respect the conditions and to carry out the actions described in the form attached to this resolution to form an integral part of it, totaling \$ 5,532 and confirm that the municipality's contribution will be worth at least \$ 1,032;

THAT the municipality authorizes Mr. Luc Gauthier to sign for and on its behalf the application form for financial assistance and certifies that the information it contains are accurate.

UNANIMOUSLY ADOPTED

2018-12-307

CIVIL SECURITY – APPLICATION FOR FINANCIAL ASSISTANCE – PART 2

WHEREAS the Regulation respecting the procedures of alerting and mobilization and the minimum rescue means necessary to protect the security of persons and property in the event of a disaster was enacted by the Minister of Public Security on April 20, 2018, and will come into force on November 9, 2019;

WHEREAS the municipality wishes to avail itself of **Part 2** of the financial assistance program offered by the Quebec Municipal Agency 9-1-1 in order to support the disaster preparedness actions, primarily measures to comply with this new regulation;

WHEREAS the municipality attests having completed the self-diagnosis tool provided by the Minister of Public Security in May 2018 and considers that it is necessary to improve its state of disaster preparedness;

It is proposed by Councillor Clark Shaw
and seconded by Councillor Shirley Roy

AND RESOLVED

THAT the municipality submit an application for financial assistance to the Quebec Municipal Agency 9-1-1 in the amount of \$ 10,000 under **Part 2** of the program mentioned in the preamble and undertakes to respect the conditions and to carry out the actions described in the attached form to this resolution to form an integral part of it, totaling \$ 15,160 and confirm that the municipality's contribution will be worth at least \$ 5,160;

THAT the Municipality hereby certify that it will merge with the local municipalities of City of Lachute, Saint-André of Argenteuil and the Township of Wentworth for **Part 2**, and that it request the additional financial assistance of \$ 2,000 provided for in the program in this case;

THAT the municipality authorizes Mr. Luc Gauthier to sign for and on its behalf the application form for financial assistance and certifies that the information it contains are accurate.

UNANIMOUSLY ADOPTED

2018-12-308

SUPPORT RESOLUTION TO MAINTAIN SERVICES FOR ONTARIO FRANCOPHONES

WHEREAS the decision of the Assembly of the Ontario Francophonie to oppose the decisions of the Government of Ontario;

WHEREAS the mayors and councillors united in the French Association of Municipalities of Ontario join the movement and are asking the Ontario government to reconsider its decision;

WHEREAS the Franco-Ontarian leaders considered the announcement made by Premier Doug Ford, concerning the appointment of an assistant to the Ombudsman and a French-speaking assistant at his office, to be inadequate;

WHEREAS Premier Doug Ford has stated that Ontario's Francophones are one of the province's cultural minorities, thereby denying the concept of founding peoples;

WHEREAS Quebec Premier François Legault has approached the Prime Minister of Ontario;

It is proposed by Councillor Clark Shaw
and seconded by Councillor Anik Korosec

THAT the Municipality of the Township of Gore ask the Premier of Ontario to reconsider his decision by reinstating the Office of the Commissioner which he abolished and by ensuring the completion of the Francophone University project in Ontario;

THAT the Council express its solidarity with the members of Ontario's Francophones municipal councils;

THAT Council urges the governments of Canada and Quebec to continue their efforts to ensure that the Ontario government reverses its decision;

THAT Council urge the governments of Canada and Quebec to provide concrete support to Ontario's Francophone communities;

THAT a copy of this resolution be sent to the Premier of Ontario, the Minister delegate to « Affaires francophones de l'Ontario», the Prime Minister of Canada, the Premier of Quebec, « l'Association française des municipalités de l'Ontario» and the Quebec Federation of Municipalities.

UNANIMOUSLY ADOPTED

2018-12-309

2018- 2019 CLEARING THE ACCESSSES TO MUNICIPAL BUILDINGS

WHEREAS the General Manager internally posted the temporary job offer for the clear the accesses to municipal buildings;

WHEREAS Mr. Mark Fletcher have applied for the position;

Therefore, it is proposed by Councillor Clark Shaw and seconded by Councillor Donald Manconi that Mr. Mark Fletcher be hired as temporary employee to clear the access to municipal buildings for 2017-2018 season.

UNANIMOUSLY ADOPTED

2018-12-310

MANDATE OF THE EXTERNAL AUDITORS FOR THE 2018, 2019, AND 2020 FINANCIAL YEARS

WHEREAS resolution 2018-11-278 authorizing the General manager to conduct an invitation to tender for the mandate of the external auditors for the 2018, 2019 and 2020 fiscal years;

WHEREAS a call for tenders by invitation was sent to three (3) firms on November 15, 2018;

WHEREAS the two (2) tenders received;

WHEREAS the results following the analysis of the offers received;

CONSEQUENTLY, it is proposed by Councillor Anik Korosec and seconded by Councillor Anselmo Marandola..that the mandate of the external auditors for the 2018 fiscal year be granted to Amyot Gélinas S.E.N.C.R.L.with the possibility of renewal for the 2019 and 2020 fiscal years, all according to the bid received in the amount of 58 240.59\$ taxes included.

UNANIMOUSLY ADOPTED

2018-12-311

MANDATE TO THE UNION OF QUEBEC MUNICIPALITIES - PURCHASE OF CHLORIDE TO BE USED AS DUST SUPPRESSANT FOR THE YEAR 2019

WHEREAS THAT the Municipality of the Township of Gore received a proposal from the Union of Quebec Municipalities (UMQ) to prepare, on its behalf and on behalf of several other interested municipalities, a document calling for tenders for a group purchase of a product used as a dust suppressant for the year 2019;

WHEREAS THAT Articles 29.9.1 of the Cities and Towns Act and the Municipal Code 14.7.1:

- Allow a municipal organization to conclude an agreement with the UMQ for the purchase of materials;
- State that the rules for awarding contracts by a municipality apply to contracts awarded under this section and the UMQ agrees to comply with these rules;
- Specify that this contracting process is subject to the UMQ Contract Management Policy for its consolidation agreements adopted by the Board of Directors of the UMQ;

WHEREAS THAT the UMQ proposal is renewed annually on a voluntary basis;

WHEREAS THAT the Municipality wishes to participate in this group purchase to procure solid calcium chloride flakes and / or chloride in liquid solution in the quantities required for its activities;

THEREFORE, it is proposed by Councillor Alain Giroux and seconded by Councillor Donald Manconi **AND RESOLVED**:

THAT the Municipality entrusts to the UMQ the mandate to proceed, on an annual basis, on its behalf and that of other interested municipalities, a tender document to award a contract to purchase different products used as a dust suppressant (solid calcium chloride flakes and / or chloride in liquid solution) necessary for the Municipality's activities for the year 2019;

THAT to allow the UMQ to prepare tender documents, the Municipality is committed to providing the UMQ the types and quantities of products it needs by completing the product data registration forms that the UMQ will transmit to them and return the forms on time;

THAT the Municipality entrusts to the UMQ the responsibility for analyzing the tenders submitted. Therefore, the Municipality agrees that the product to be ordered and delivered will be determined following the comparative analysis of the products defined in the call for tender;

THAT if the UMQ awards a contract, the Municipality is committed to comply with the terms of the contract as if it had contracted directly with the supplier to whom the contract is awarded;

THAT the Municipality acknowledges that the UMQ will receive directly from the contractor, as a management fee, a percentage of the amount before taxes charged to each participant. That rate is set annually and specified in the call for tender document;

THAT a copy of this resolution be forwarded to the Union of Quebec Municipalities.

UNANIMOUSLY ADOPTED

2018-12-312

SUPPORT TO THE SNOWMOBILE CLUB HIBOU BLANC

WHEREAS the municipality supports annually the Snowmobile Club Hibou Blanc by displaying advertising in the trail guide of the club;

WHEREAS the municipality wishes to once again support the club;

IT IS THEREFORE PROPOSED by Councillor Donald Manconi and seconded by Councillor Anselmo Marandola that the Municipality display an advertisement in the amount of \$ 228.80 including applicable taxes in the Snowmobile Club Hibou Blanc Guide.

UNANIMOUSLY ADOPTED

2018-12-313

AUTHORIZATION TO PROCEED WITH THE SALE OF THE GRADER

WHEREAS the municipality owns a 1996 John Deere grader;

WHEREAS this grader requires some repairs and that the municipality no longer wishes to invest in this equipment;

CONSEQUENTLY, it is proposed by Councillor Alain Giroux and seconded by Councillor Shirley Roy that the municipality proceeds with the sale of said grader.

UNANIMOUSLY ADOPTED

2018-12-314 MUNICIPAL INSPECTORS' REPORTS

During the month of November 2018, we repaired pot-holes, installed culvert identification poles and cleaned culverts.

In addition, we prepared the road equipment for winter and trapped beavers.

During the month of November 2018, we delivered 18 permits as follows: 1 new construction permit, 2 septic permits, 3 secondary building permits, 2 renovation permits, 5 subdivision permits and 5 authorization certificates (3 residential tree cutting, 2 wells).

It is proposed by Councillor Donald Manconi and seconded by Councillor Clark Shaw that the municipal inspectors' reports be approved as submitted.

UNANIMOUSLY ADOPTED

2018-12-315 FIRE DEPARTMENT'S REPORT

It is proposed by Councillor Alain Giroux and seconded by Councillor Anik Korosec that the fire department's report for the month of November 2018 be approved as submitted.

UNANIMOUSLY ADOPTED

2018-12-316 ACCOUNTS PAYABLE

It is proposed by Councillor Donald Manconi and seconded by Councillor Anik Korosec that the accounts payable be approved as submitted, the whole subject to verification.

UNANIMOUSLY ADOPTED

I, the undersigned, as the Secretary-treasurer, declare that there are available credits for the payment of the above municipal council's authorized expenses.

Diane Chales,
Secretary treasurer

VARIA

2018-12-317 APPROVAL OF GILBERT BOUCHARD'S INTEGRATED HOUSING PROJECT

WHEREAS the application submitted for approval of the integrated housing project of Gilbert Bouchard on lots 5 082 555 and 5 730 365 and the proposed subdivision plan prepared by Pierre Bélanger, Land Surveyor, dated November 30th, 2018 and bearing minute number 18 538;

WHEREAS this project was analysed by the members of the Town Planning advisory committee;

It is therefore proposed by Councillor Alain Giroux and seconded by Councillor Donald Manconi that Council approve the integrated housing project of Gilbert Bouchard described above, with a project of 18 houses on a total area of 30.9 hectares, well below the maximum density of 2.5 houses per hectare;

UNANIMOUSLY ADOPTED

2018-12-318

AWARDING OF THE GROUP INSURANCE CONTRACT

WHEREAS the Municipality of the Township of Gore offers its employees a group insurance through the “ Fonds régional d’assurance collective des municipalités des Laurentides”;

WHEREAS the Management committee of the “ Fonds régional d’assurance collective des municipalités des Laurentides” met on October 11th, 2018 to look at an opinion survey, and it was agreed to look for another financial proposal from another insurer;

WHEREAS during the telephone meeting of the Management committee members on October 11th, 2018, Mr. Piché submitted the offer of the Great-West Life Insurance Company and the Equitable Insurance Company (Salary insurance);

WHEREAS THAT these companies offer substantial savings to all municipalities, the Management committee proposes that these same proposals be offered to the participating municipalities of the “Fonds régional des Laurentides”;

WHEREAS THAT the protections retained represents a cost reduction of 3.4% while maintaining the same standard in terms of the protections that are offered;

FOR THESE REASONS, it proposed by Councillor Anselmo Marandola and seconded by Councillor Anik Korosec **AND RESOLVED:**

THAT the preamble is an integral part of this resolution;

THAT the Municipality of the Township of Gore accept the recommendations of Mr. Pierre Piché, consultant for the “ Fonds régional d’assurance collective des municipalités des Laurentides” for a new group insurance contract with the company **GREAT-WEST** and the **EQUITABLE** company for the period from December 1st, 2018 to March 31st, 2020;

THAT the General Manager be authorized to sign for and on behalf of the Municipality of the Township of Gore all documents required if need be.

UNANIMOUSLY ADOPTED

2018-12-319

HIRING OF TRACEY LINNINGTON TO THE ADMINISTRATIVE SUPPORT POSITION

WHEREAS the resolution of temporary hiring Mrs. Tracey Linnington to replace the receptionist, Mrs. Ève Auclair adopted June 4, 2018 under resolution number 2018-06-125;

WHEREAS the resignation of Mrs. Ève Auclair;

CONSEQUENTLY, it is proposed by Councillor Donald Manconi and seconded by Councillor Clark Shaw that Mrs. Tracey Linnington be hired as Administrative Support;

THAT Mrs. Linnington be subject to a probationary period of 6 months;

THAT the General manager be authorized to sign the working conditions.

UNANIMOUSLY ADOPTED

SECOND QUESTION PERIOD

A second question period was held during which the following subjects were discussed:

- Grouping of two lots
- Sale of the grader
- Problem with Shrewsbury road
- Date of the 2019 budget meeting
- Annexation of des Pionniers street to the territory of St-Colomban
- Sand supply by the municipality for des Irlandais street

2018-12-320

CLOSURE OF THE MEETING

It is proposed by Councillor Donald Manconi and seconded by Councillor Clark Shaw that the meeting be closed at 8:45pm.

UNANIMOUSLY ADOPTED